

**Fiscal Impact Committee  
Meeting Summary  
July 17, 2006**

Present:       Mick Staton  
                  Sam Adamo  
                  Samer Beidas  
                  Hobie Mitchel  
                  Linda Erbs  
                  Steve DeLong

Absent:         Samuel Hahn  
                  Peggy Maio

Also Present:  Jim Burton

**Capital Needs Assessment Development Process**

Ben Mays, Management & Financial Services, discussed the development of the CNA. Over the last four months staff in both County Administration and Management & Financial Services and worked with county departments and obtained lists of projects that would be included in the CNA document. A project matrix was developed and is based on three governing documents. These documents include the adopted Capital Facility Standards (CFS), Fire & Rescue Strategic Plan, and the Solid Waste Management Plan. He stated that departments may request additional projects and that this information will be brought back to the Committee.

The matrix document contains 90-95% of what should be in the CNA. Supervisor Staton said it would be interesting to see how the two match between what the requests are in relation to what the standards call for. Staff indicated that the CNA work should be completed by the end of October. During November and December, the focus will be on the larger demographic issues.

**Initial Project Matrix**

Jeff Lehman discussed the Initial Project Matrix which was distributed to the Committee. He explained that the first pages are reference materials; Capital Facility Standards (non-school and school related), population projections through 2030 and subarea planning districts. He noted that the total absorption is about 12,000-13,000 people per year and 4,000-5,000 housing units. Staff indicated that most of the growth will occur in the Ashburn and Dulles subareas.

The Committee discussed the standards developed for various County facilities. Also, the Committee discussed the issue of age restricted facilities and co-location ideas.

### **Next Steps**

Staff indicated that they would bring back any additional requests from the County departments to be added to the project matrix for further discussion at the Committee's next meeting on July 26, 2006.

### **Meeting Adjourned**

There being no further business to come before the Committee, the meeting was adjourned.

*(An audio recording of this meeting is available in the Office of the County Administrator.)*